TITUS II TEACHERS COLLEGE, TIRUVALLA

NAAC RE-ACCREDITED 'A' GRADE WITH CGPA 3.29



INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC TRACK ID:KLCOTE 11836

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

JUNE 2014- MAY 2015



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

I. Details of the Institution	n					
1.1 Name of the Institution	TITUS II TEACHERS COLLEGE					
1.2 Address Line 1	SCS CAMPUS					
Address Line 2	PATHANAMTHITTA DISTRICT					
City/Town	TIRUVALLA					
State	KERALA					
Pin Code	689101					
Institution e-mail address	tituscollege@gmail.com					
Contact Nos.	04692601383					
Name of the Head of the Institutio	Dr. T. K. Mathew n:					
Tel. No. with STD Code:	0469-2601383					
Mobile:	9447093244					

Name of the IQAC Co-ordinator:	Dr.Nimmi Maria Oommen
Mobile:	9847347697
IQAC e-mail address:	tituscollege@gmail.com
1.3 NAAC Track ID(For ex. MHC)	OGN 18879) KLCOTE 11836
1.4 NAAC Executive Committee N (For Example EC/32/A&A/143 d This EC no. is available in the r	dated 3-5-2004.

1.5 Website address:

www.tituscollege.org/(Old one)

www.tituscollege.ac.in(New One)

Web-link of the AQAR:

of your institution's Accreditation Certificate)

http://www.tituscollege.ac.in/AQAR_2014-2015

For ex. <u>http://www.ladykeanecollege.edu.in/AQAR</u>2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	А		2004	2004 - 2009
2	2 nd Cycle	А	3.29	2014	2014 - 2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

03.10.2005

2014 - 2015

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR2010 - 201	11	(DD/MM/YYYY)
1.10 Institutional Status		
University	State 🖌 Central [emed Private
Affiliated College	Yes 🖌 No]
Constituent College	Yes No 🗸]
Autonomous college of UGC	Yes No 🗸]
Regulatory Agency approved Institution	ion Yes 🗸	No
(eg. AICTE, BCI, MCI, PCI, NCI)		
Type of Institution Co-education	on ✓ Men	Women
Urban	Rura Tribal	
Financial Status Grant-in-aid	C 2(f) U	G ✓ B ✓
Grant-in-aid	d + Self Financing	Totally Self-financing
1.11 Type of Faculty/Programme		
Arts Science	Commerce L	aw PEI (Phys Edu)
TEI (Edu) CEngineering	g Health Science	e Management
Others (Specify)	Teacher Education	
1.12 Name of the Affiliating Universi	ity (for the Colleges)	Mahatma Gandhi University, Kottayam

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	ΝΑ
University with Potential for Excellence	NA UGC-CPE
DST Star Scheme	NA CE
UGC-Special Assistance Programme	NA
UGC-Innovative PG programmes	NA Specify)
UGC-COP Programmes	NA
2. IQAC Composition and Activiti	<u>es</u>
2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	4
2.3 No. of students	3
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and	2
community representatives	
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	18
2.10 No. of IQAC meetings held	5
2.11 No. of meetings with various stakeholders:	No. 3 ulty 7

Non-Teaching Staff Students	6 Alumni 2 Others Nil				
2.12 Has IQAC received any funding from	UGC during the year? Yes \checkmark No				
If yes, mention the amount	Rs. 3,00,000/- (for 5 years)				
2.13Seminars and Conferences (only quality related)					
(i) No. of Seminars/Conferences/ Wo	orkshops/Symposia organized by the IQAC				
Total Nos. 2 International	1 National 1 State Institution Level				

(ii) Themes

Higher Education

2.14 Significant Activities and contributions made by IQAC

 Got the College included in the United Nations Academic Impact forum- ASPIRE as the first Teacher Education Institution to gain membership on 31 December 2014 The staff and students participated in the 'RUN KERALA RUN' the largest ever mass run in India in support of 35th National Games organized by the Government of Kerala on 20 January 2015 Conduct of Health Awareness programmes, and similar academic and personality enhancement talks, interactions under the title 'Meet the Legends' Library served as a centre offering guidance to students of Library Science. Seminars, Workshops. Tutorial system that was very effective to address student need Quality enhancement discussions and Seminars, were organised at the national level. Diploma in Computer Application Course was offered to students for the first time 		
 mass run in India in support of 35th National Games organized by the Government of Kerala on 20 January 2015 Conduct of Health Awareness programmes, and similar academic and personality enhancement talks, interactions under the title 'Meet the Legends' Library served as a centre offering guidance to students of Library Science. Seminars, Workshops. Tutorial system that was very effective to address student need Quality enhancement discussions and Seminars, were organised at the national level. Diploma in Computer Application Course was offered to students for the first 		ASPIRE as the first Teacher Education Institution to gain membership on 31
 personality enhancement talks, interactions under the title 'Meet the Legends' Library served as a centre offering guidance to students of Library Science. Seminars, Workshops. Tutorial system that was very effective to address student need Quality enhancement discussions and Seminars, were organised at the national level. Diploma in Computer Application Course was offered to students for the first 		mass run in India in support of 35 th National Games organized by the
 Seminars, Workshops. Tutorial system that was very effective to address student need Quality enhancement discussions and Seminars, were organised at the national level. Diploma in Computer Application Course was offered to students for the first 		personality enhancement talks, interactions under the title 'Meet the
 Quality enhancement discussions and Seminars, were organised at the national level. Diploma in Computer Application Course was offered to students for the first 		
 national level. Diploma in Computer Application Course was offered to students for the first 	•	Tutorial system that was very effective to address student need
	•	

15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements		
• To arrange activities that promote	Several interactive talks with great		
creative and critical thinking skills	personalities could be arranged.		
	Student's Union organised several		
• Student leadership enhancement drive	programmes to attain the goal		
	Students participated in several competitions		
	held at the University level and received		
	recognition for the same		
• Value Embedded Education	Could conduct ethics classes, food for thought		
	sessions for students		
Attach the Academic Calendar of the year as	Annexure		

2.15 Whether the AQAR was placed in statutory body Yes No ... Management that Any body

Provide the details of the action taken

The preparation of the AQAR always starts with discussions in the Staff council. The teachers schedule the activities in the Academic Calendar and without overlapping of any programmes set out a rough schedule of the actions to be take. The periodical meetings of the IQAC serve in fine tuning the set goals. Flexibility in the conduct of activities is ensured. The concept is made clear to the staff and student body and according to what is feasible, the activities are planned and communicated. Care is taken to receive the feedback from the students either in writing, or through oral communication.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

	2			
Level of the	Number of	Number of	Number of	Number of value
Programme	existing	programmes added	self-financing	added / Career
	•			

Revised Guidelines of IQAC and submission of AQAR

	Programmes	during the year	programmes	Oriented
				programmes
PhD				
PG	1		1	
UG	1			1
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2		1	1
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 (B.Ed.); 1 (M.Ed.)
Trimester	
Annual	

1.3 Feedback from s	stakeholders*	[•] Alumni	Parents	Employers		ents	
(On all aspects)		l					I
Mode of feedback	:Online	Manual	Co-opera	chools (for Pl	EI)		

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	10	8	2		2 (Guest)

2.2 No. of permanent faculty with Ph.D.

).	7

Г

2.3 No. of Faculty Positions Asst. Others Total Associate Professors Recruited (R) and Vacant (V) Professors Professors during the year R V R V R V V R V R 2 2.4 No. of Guest and Visiting faculty and Temporary faculty 2 (B. Ed.) 1 (Visiting) M.Ed.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	10	10
Presented papers	4	8	
Resource Persons		2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Film Based Learning, Brain Storming Techniques, Co-operative Learning, Blended Learning

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> The value of taking examinations seriously is conveyed to students through the timely conduct of class tests, oral tests, and Model exams. The answer scripts are corrected immediately and students are given the feedback on a one-oone basis. Care is taken to give adequate revision and preparation time.

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students

75

2.11 Course/Programme wisedistribution of pass percentage :

Title of the Programme	Total no. of students		Ι	Division		
8	appeared	Distinction %	I %	II %	III %	Pass %
B.Ed.	149	57.72	45.64	12.08		100
M.Ed.	35	57.14	42.85			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Conduct of periodic meetings to discuss the teaching-learning process
- Discussion of the feedback received is initiated by the IQAC
- The results of students in various exams and their performance in various activities are pondered to think about the changes that can be incorporated in the future conduct of such events
- Feedback from stakeholders is brought to the notice in the meetings

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	nil
UGC – Faculty Improvement Programme	
HRD programmes	10
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	Nil	NA	
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Organizing seminars/Workshops

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs.		70000/-		

3.4 Details on research publications

Published by Faculty Members	International	National	Others
Peer Review Journals	10	10	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		16	

3.5 Details on Impact factor of publications:

Range Average	h-index	Nos. in SCOPUS	
-----------------	---------	----------------	--

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014	UGC	100000/-	70000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published	li) W	ith ISB	SN No.	1	Cl	hapters in	Edited B	ooks	
ii) Without ISBN No.									
3.8 No. of University Depa	artment	s receiv	ving fun	ds from : NI	L				
	UGC-	SAP		CAS			ST-FIST		
	DPE					L	BT Sche		
3.9 For colleges	Auton	omy		CPE			OBT Star S	Scheme	
	INSPI	RE		CE		A	ny Other	(specify)	UGC
						_			
3.10 Revenue generated th	rough c	consulta	ancy	NA					
3.11 No. of conferences		Leve	el	Internation	nal	National	State	University	College
organized by the Institu	ition	Numb		1		3			
organized by the institu	ution	Spons agenc	•	Others		UGC			
		agene	105						
						1			
3.12 No. of faculty served	as expe	erts, cha	airperson	ns or resourc	ce po	ersons	5		
3.13 No. of collaborations		Ir	nternatio	onal	Na	tional	1	Any other	
3.14 No. of linkages create	d durin	ng this y	year	1					
3.15 Total budget for resea	urch for	curren	t year in	lakhs :					
From Funding agency			lanager	nent of Univ	vers	ity/Colleg	ge		
Total]						
Total									
3.16 No. of patents receive	ed this	year	Tvpe	of Patent			Nu	mber	1
NIL			Nationa			pplied			_
INIL						ranted pplied			-
			Internat	ional		ranted			

Applied Granted

Commercialised

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year: NIL

Total	International	National	State	University	Dist	College

3.18No. of faculty from the Institution who are Ph. D. Guides and students registered under them3.19 No. of Ph.D. awarded by faculty from	2 4 m the Institution : NIL	
3.20 No. of Research scholars receiving the	he Fellowships (Newly enrolled + existing ones) : NIL	
JRF SRF	Project Fellows Any other	
3.21 No. of students Participated in NSS e	events: NIL	
	University level State level	
National level	International lev	
3.22 No. of students participated in NCC	events: NIL	
	University level State level	
National level	International lev	
3.23 No. of Awards won in NSS:	NA	
	University level State level	
National level	International lev	
3.24 No. of Awards won in NCC:	NIL	
	University level State level	
National level	International lev	

3.25 No. of Extension activities organized

University forum	College forum	6	
NCC	NSS		Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility : Visit to destitute homes, Pain and Paliative care, Noon Meal for the needy, Hospital Visit

Collaboration with YMCA Vikas School Project (School for differently abled

•

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16188			
	Sq. Mtr			
Class rooms with Laboratory	5016 Sq.			
	Mtr			
Seminar Halls	1097.38			
	Sq. Mtr			
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Administration: Computerized with LAN and Internet facility

Automated Library web OPAC

4.3 Library services:

	Existing		Newly	v added	Total	
	2013-	-'14	2014	4-'15	2015 March	
	No.	Value	No.	Value	No.	Value
Text Books and other subject books	14318		321	70591	14639	
Reference Books	822		1	599	823	
e-Books	9700		145		9845	
Journals	18	9275	1	600	19	16275
e-Journals	6300		20		6320	
Digital Database	34		17		51	
CD & Video	91		9		100	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	52	1	Wifi	Nil	Nil	1	1	NA
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
Total	52	1		Nil	Nil	1	1	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Office, Staff room library, computer lab and all class rooms are provided with computers and internet access.

- 4.6 Amount spent on maintenance in lakhs :
 - i) ICT
- ii) Campus Infrastructure and facilities
- iii) Equipments

iv) Others

lakhs :	
	51102
es	124000
	Nil
	89922
Total :	265024

Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

During IQAC meetings, discussions are made on enhancing student support service. Feasibility of implementing novel and unique strategies are worked out.

5.2 Efforts made by the institution for tracking the progression

Periodic meetings are arranged with faculty members, administrative staff, alumni association, PTA and other stake holders. Major decisions are taken in the college Governing Council . The collective efforts of these bodies are put into practice.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	146	35	-	-
(b) No. of students outside the state	e	Nil		
		L		
(c) No. of international students		Nil		
$\mathbf{N}_{\mathbf{c}} = 0/$		N	0/	

Men Women

No	%

	Last Year							Т	his Yea	ır	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio

Dropout %

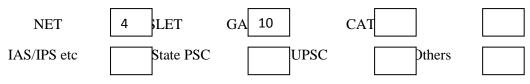
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

 UGC NET Coaching

 No. of students beneficiaries

 15

5.5 No. of students qualified in these examinations



5.6 Details of student counselling and career guidance

There is a counselling centre functioning in the college. A trained counsellor engages classes periodically. Personal counselling is also arranged as and when demanded by students.

No. of students benefitted

146 (Classes on counselling)

15 (Personal counselling)

5.7 Details of campus placement

	On campus					
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed			
2	25	6	90			

5.8 Details of gender sensitization programmes

Classes on women empowerment, legal awareness on women and children's right, health awareness programme in particular with women, Classes on domestic violence act

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	2	National level	-	International level	-
No. of students participated in cultu	iral events				
State/ University level		National level		International level	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 2	National level	International level	
Cultural: State/ University level	National level	International level	

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
Exhibition	: State/ University level	1	National level		International level	
5.12 No.	of social initiatives under	rtaken by	the students	6		

5.13 Major grievances of students (if any) redressed: Providing more restrooms for students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: 'Lighted to Lighten' To illuminate the minds of prospective teachers to shed the light of truth and knowledge.

Mission: Imparting education to develop wholesome personality among its students with moral, civic and human rights consciousness. Involvement and interaction with community as agents of transformation. Promoting exploration in the realm of teacher education in the light of Christian understanding of world and society.

6.2 Does the Institution has a Management Information System

There is a Human Resource Management System, Technologically supported system with LAN in the Administrative wing.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Development Programmes such as seminars, workshops (state, national and International level) and study groups for various subjects. New programmes in curricular and co-curricular areas are chalked out and implemented.

6.3.2 Teaching and Learning

Film based learning, co-operative learning, brain storming techniques, peer teaching -learning is executed.

6.3.3 Examination and Evaluation

As per the university norms (CBCSS) examination pattern is followed and continuous and comprehensive evaluation (Internal and External) is practiced

6.3.4 Research and Development

The M.Ed. programme is on the self-finance basis. Research workshops are conducted to learn on the upcoming trends and higher education. Minor Research Projects are conducted by faculty members. Faculty members also undergo research based seminars, workshops in other institutions and universities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a fully fledged automated library working on all days except on Sundays and public holidays from 9 a.m. – 5 p.m. The details of library services are explained in 4.3. There is a technology lab with 32 computers. All the class rooms are computerised with internet facility. Physical infrastructure facilities are provided in 4.1

6.3.6 Human Resource Management

Top to bottom approach is followed. The Head of the institution divides work among its members on the basis of their designation. Close monitoring of the work done is being evaluated frequently. Loop holes are identified and rectified timely. The grievances of members are redressed.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is done as per State Government /University /UGC norms

6.3.8 Industry Interaction / Collaboration

Collaborations with High School and Higher Secondary schools following the State syllabus during the school internship programme.

6.3.9 Admission of Students

Merit and Management seats are filled as per Government norms

6.4 Welfare schemes for

Teaching	Availed as per govt. norms
Non teaching	
Students	E grant, scholarships etc.

 \checkmark

6.5 Total corpus fund generated

15,00,000

6.6 Whether annual financial audit has been done Yes

No	
----	--

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	\checkmark	Government	\checkmark		
Administrative	\checkmark		\checkmark		

Yes

Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

No	✓

For PG Programmes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Periodical Meetings with subject experts and other stake holders are arranged and reforms are made in accordance with UGC, NCTE and Higher Education guidelines. 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Seminars and Workshops are organized to orient on the various aspects of autonomy (merits and demerits)

6.11 Activities and support from the Alumni Association

The Alumni has instituted Titus Award for teachers, inter collegiate Choreography Competition and both are conducted once in two years. Annual Alumni get-together is being celebrated every year. Alumni also honour the Ph.D. Awardees and other personalities who excel in various fields of activities. The Top Scorer Award is also given to the Alumni Wards

6.12 Activities and support from the Parent – Teacher Association

PTA meetings are held periodically where Parents share their views and grievances. The staff members communicate to them on the development of students and also issues related to their academic and personal development.

6.13 Development programmes for support staff

Training Programmes of governmental agencies

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plastic free- zone campus, Bio-farming, Planting the trees etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Community Visits arranged, Contributed learning materials to adopted school

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ATTACHED AS APPENDIX I

Revista ouracines or igne and submission or nent

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Financial Aid 'Shoulders', a project for sharing the burden of class mates 'Kanivu', a project of the students' council to help the financially backward students.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Plastic Free Zone, Eco friendly campus, organic farming

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

During the regular staff meetings the strengths of the programmes implemented and the deficits identified are analyzed. Thorough and careful planning is done to rectify the deficits

Yes

1

No

8. Plans of institution for next year

To conduct all the curricular and co-curricular activities as per the academic year schedule To design innovative programmes of societal/ community relevance

To provide skill acquisition programmes

To update the knowledge of faculty and students through seminars, conferences etc.

Name: Dr. Nimmi Maria Oommen Name:Dr. T. K. Mathew

himmi M. Commen

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

APPENDIX – 1

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Minor Objectives	Action
To inculcate intellectual values	Through the specified curriculum syllabus and whole teaching – learning process
To promote social values, social commitments	Through the various curriculum syllabus and co- curricular activities and also through Social Service League and various extension activities
To enrich the mental well being of students	The major share through teaching – learning value education classes and expert lectures, counselling
To enhance the spiritual quotient of students	Scheduled ethics classes prayer meetings, college retreat and talks whenever possible.
To develop moral values	Through different learning lesson gender education classes, language studies, visual presentations and the like
To inculcate environmental values	Teaching through and for environment days of observance and conscientization programme, planting saplings, observance of World Environment Day Nature Club activities
To promote cultural values	Through curriculum celebration of different festivals curriculum activities, arts fest
To inculcate national values and international understanding	Through curriculum activities, observance of national days, teaching on global citizenship traits
To develop communication skills and soft skills	Through Language classes seminars on communication and soft skills
To make the students physically fit (Activity) through sports club	Through participation in sports/games in college and also in other institutions, Yoga, Aerobics,
To develop leadership traits organizing abilities	Giving responsibilities in various curricular / co- curricular programmes and through house system
To address the grievance of the students	Through GRC Mentor – Mentee Sessions, counselling
To give awareness on the various career opportunities	Through career talks encouraging students to participate in various mock interviews
To have fair evaluation policies	CCE, Semester tests, feedbacks as a regular mechanism, Discussion n Staff Council Meetings
To enrich the literary talents of students	Through the various activities, competition of the literary club