



TITUS II TEACHERS COLLEGE

SCS Campus, Tiruvalla, Kerala - 689101

Management : Mar Thoma Syrian Church of Malabar

Estd. 1957

(Kerala Government Aided College - Affiliated to the Mahatma Gandhi University)

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PROCEDURES FOR MAINTAINING AND UTILISING VARIOUS FACILITIES OFFERED AT COLLEGE

Assessment of available facilities



Need analysis of updations required



Preliminary Discussion in IQAC



Ratification by College Governing Board



Budgeting of need



Maintenance & maximisation of support services on a time-bound basis

- Year-wise submission of audit report to the Management/External Auditors

POLICY STATEMENTS

INFRASTRUCTURE GOAL

Effective use of Physical facilities is ensured through:

- ◆ Timely maintenance of facilities by the College Management
- ◆ Orientation to students regarding maximal use of resources provided
- ◆ Fines implemented for minimising destructive behaviour
- ◆ Active feedback mechanism both formal and informal to assess satisfaction by stakeholders

ACADEMIC GOAL

Flawless measures for providing best learning experiences to students are ascertained by:

- ◆ Creating awareness of Programme goals through student Induction Programmes
- ◆ Providing Syllabus and College Handbook for better comprehension of academic requirements
- ◆ Organization of classes incorporating both Scholastic and Co-scholastic areas in the College Time Table
- ◆ Completion of Syllabus requirements by Teachers in the best possible way and in a time-bound manner
- ◆ Scheduling of Continuous & Comprehensive Evaluation procedures for objective assessment of student-learning
- ◆ Organisation of Remedial Programmes for students
- ◆ Recognising merit of students through Award Day celebrations
- ◆ Seeking student feedback regularly
- ◆ Constructive actions to refine academic procedures through various committees

ASSISTIVE GOAL

Student Support services are set up through:

- ◆ Inclusive learning atmosphere provided in campus
- ◆ Educational grants made available for eligible students
- ◆ Monetary aid from Teacher's and Alumni contributions
- ◆ Strengthened Alumni & Parent Teacher Associations
- ◆ Orientation by experts during significant phases of the School Induction & Internship Sessions
- ◆ Active functioning of Student Union Committees
- ◆ Ensuring provision for clean water, neat campus and wifi provisions
- ◆ Hygienic surroundings, ample washroom facilities, parking & recreation facilities
- ◆ Admission for Women students at Women's hostel




Dr. Anita Mathai
Principal